

Steering Committee Minutes

9/5/2017

Attendees: List on file with Linda Foreman

Meeting called to order at 6:30 pm

Minutes from 5/8/2017 approved by consensus

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Treasurer's Report - attached

Audit has been completed

Reviewed 7/16-7/17 budget to actual

Reviewed 7/17 to 8/17 YTD

2017-2018 budget was reviewed and passed unanimously, none opposed.

Notes:

- Many categories have been shaved a bit this year, as we have terminated our relationship with Duke Concessions and so will have less income.
- Check requests need to be completed for reimbursement, with a stapled receipt.
- Large purchases should be made directly by the PTA as we get sales tax reimbursement.
- Only one teacher grant cycle this year.

Parent Leadership Update

Unfundraiser starts Monday Sept 11th -

- Moving from student incentives to parent incentives in the form of a weekly raffle. Any donations received that week are eligible. Raffle prizes are gift cards.
- Payment can be made online.
- Emphasize that 100% of the money goes to the school, employer match, and our goal.
- Principal Clay will do a Connect Ed.

Fall Festival - Oct 7th, 12-3 pm

- What is the minimum age for volunteers?
- Tim Barnard (K parent) has food truck connections, in case we need more.
- There will be a Sign Up Genius soon.

Tours and BOG Proctoring - in need of volunteers

Dine Outs - Teachers encouraged to come and tell their students.

Principal Update -

Responsive Classroom - successful summer training

School report cards will be out in a few days, likely in the papers.

District and state monitoring class size carefully this year, K-3 s/b under 20 students.

- 2nd, 3rd and 5th grade classrooms added last spring.
- Since summer, our numbers have fluctuated from 730 to 791, making it hard to plan and resulting in some changes even after classrooms were set up (K classroom added). Teachers were commended for their flexibility.
- Currently at 771, projection was 765. 25 more than projected would get us one more teaching position.
- We have not lost specials, but music is now on a cart, art and science rooms have been combined, and there is a severe space shortage.
- We are in need of a 1st grade teacher, there is currently a teacher shortage in the area.
- Official count is done on the 10th day, schools may gain or lose a teacher.
- We expect new mobile units next year. No chance of receiving them before that.

Projects:

- Art room wall put up.
- Roof work ongoing. Expected to be done in December, but loudest work is done.
- Science room. There is a work order in for a speaker. Room has been inspected and signed off on by the fire department.

Clubs:

- No 5th grade clubs this year, because of space constraints.
- Several parents mentioned that communication about the changes should have been better.
- Advertise before school clubs
 - Music - Monday, Wednesday
 - Technology - Tuesday
 - Science Olympiad - Thursday
 - Chess, Newspaper - Friday
 - Recycling - all week
 - Falcon Patrol
 - News - once a week

Recent Events

Welcome Back Night

- Logistically challenging but it worked
- Next year, make sure we tell people there will be a presentation in the gym and to be on time for their session.
- Parents were expecting a little more communication in the classroom portion, would be useful to know class schedule, lunchtime, message that parents are welcome to come for lunch, what days which specials are, etc.
- Communicate better that there will be no separate curriculum night.
- Possibly too early for many families. Could probably be compressed.

Kindergarten Welcome

- Good feedback from teachers.
- Make sure we say "snacks" and not "breakfast"
- 8-9:30 may be too long, consider making it shorter or more of a floating/open house format.

Upcoming Events

September 25th - Information event about Responsive Classroom. Will have a translator.

November 6th - Book Fair/Enrichment Night - Ms. Graves considered a vendor change but staying with Scholastic one more year.

Miscellaneous

Compacts - Last year it was decided to separate these from the main packet and send them home separately a few days after school. Lisa Byrd mentions that all but 2 packets came back but only half of the compacts did.

Spanish language translation - we had one Spanish speaking parent come and there was no translator. Continue to work with Anna Grant on how to make Spanish speaking parents feel welcome at our meetings.

Meeting adjourned at 7:45

Minutes prepared by Inessa Fannin on September 8, 2017

Next meeting, Sept 25 2017