

**Forest View Elementary  
Virtual PTA Meeting  
August 31, 2020  
MINTUES**

**Meeting called to order: 7:05 p.m.**

**Welcome - Principal Clay & Liz Snyder, PTA President**

Introduced Glenda Narcisse, Principal Intern for 2020-2021. Tons of experience from a variety of states and she is excited about being at Forest View

We announced that Kathleen Graves is now our Staff representative on the PTA.

**Attendance on File**

All participants asked to post name in chat. Chat was recorded on file with FVE administration  
30 participants attended

**Approval of June minutes - Liz Snyder**

June minutes shared on screen and participants were allowed to review them.

Motion made by Tony Patterson to approve minutes.  
Motion seconded by Dina Niblock.

Approved June minutes through voice and visual vote - Unanimous

**PTA Updates - Liz Snyder**

**-Introduction of the 2020-2021 PTA board**

President - Liz Snyder  
VP Teacher Appreciation - Tracy Mansfield  
VP Communication - Amy Dillon  
Treasurer - Brian Fannin  
Secretary - Tony Patterson

We include everyone as part of our PTA community and encourage people to sign up for our weekly updates whether they join or not.

However we encourage that you become an official member to provide support for our PTA as well as the PTA at the Local, State, and National levels. \$4.00 of every membership goes to National organization to provide this advocacy and support on a larger scale.

**-Treasurer report - Brian Fannin**

Proposed 2020-2021 budget

Brian shared screen to walk through our proposed budget and presented Budget memo discussing significant changes. We are projecting a 50% reduction in income this year due to the pandemic so must make substantial adjustments.

However we plan to re-examine the budget in December or when school is allowed to reopen and will reconsider support for things like field trips and similar experiences we typically support that have been zeroed out in this budget.

The Board proposed increasing support for instructional resources (to help with school supplies kids need at home) and technology line items that make more funds available to teachers and staff.

While this budget projects a shortfall (i.e., net loss for fiscal year 2020-2021) we have funds on hand to support this budget and remain in sound financial standing. We will still have sufficient funds to begin the 2021-2022 fiscal year.

### **Opened floor for questions regarding Budget**

Question - Is there any anticipation for additional needs that are not covered in this budget so when we look for support during the UnFundraiser we have some rationale?

Answer - We have been told that there might be technology needs for teachers (e.g. headphones, computer mice, replacing charging cables). Liz is continuing to collect information and will convey that to the Committee.

Question - Yearbook revenue listed at \$500. I don't think we should count on any revenue from Yearbook?

Answer - This is an in and out line item. If we decide to pursue yearbooks in expenses will be incurred based on realistic revenue projections with the Yearbook Committee.

Comment - Give teachers as much lead time as possible for staff grants.

Comment - District supplied materials that are breaking or at the end of their useful life are not being replaced by the District. They are expecting the school to replace them.

Question - CAPPs budget are we hoping for virtual options?

Answer - Yes. There are virtual options.

### **Motion made to approve 2020-2021 Budget**

Motion to approve budget - Dina Niblock

Motion to approve properly seconded - multiple participants

Vote to approve the 2020-2021 Budget passed (Unanimously)

**-PAAC** - Liz announced we are starting PAAC and to contact us directly if you would like to get involved.

**-UnFundraiser** - We are planning our annual fundraising events and as usual we are not asking anyone to sell anything. The Committee is currently planning virtual activities and messaging around our needs to share with potential supporters.

**-Upcoming Spirit Night** –Chipotle Sept 9th - 4:00p to 8:00p

It will be take-out only and a code will be given for you to use to note you are with Forest View.

### **Principal Update - Principal Clay**

The pandemic makes everything difficult.