

**Forest View Elementary**  
**Virtual via Zoom**  
**PTA & Steering Team**  
**January 25, 2021, 7:30pm**  
**MINUTES**

**MEETING CALLED TO ORDER: 7:35 p.m.**

**ATTENDANCE: See below**

**Liz: Welcome**

All PTA Officers introduced themselves

All FVE staff and teachers present introduced themselves

**Approval of December Minutes**

Minutes reviewed on screen and they were also posted on our Member Hub website.

Kathleen Graves motioned to approve

Motion properly seconded

Minutes approved

**Brian: Treasurer Update**

Revised PTA Budget Proposal

Budget displayed on screen and was also posted on Member Hub.

Current state of the budget (i.e., current revenues and expenses) were reviewed.

Question posed about Library computer we are replacing was answered. No other questions were posed.

We are proposing to do the following with our revised budget:

**Under income**

-increase the Unfundraiser amount category by \$6,000 to be in alignment with what was taken in.

-remove yearbook sales income of \$500 because we will not be selling yearbooks at the school

**Under expenditures**

-increase the other instructional support category by 2,500. This adds in \$250 for PAAC dues and 2,250 in other instructional support to give the school treasurer and principal a fund for new needs due to COVID

-increase staff grants by \$3,000 to give teachers the ability to apply for special needs due to COVID

-Increase media and technology by \$4000. This gives technology (3,000) to replace a computer in the media center/other tech needs and the media center (\$1000) to replace books lost due to COVID or get more online access

-increase operating expenses by \$200 to cover increased admin expenses due to remote communications

Motion made to approve revised budget

Motion properly seconded

Voting conducted via chat

Revised budget passed unanimously

### **Liz: Staff Grants Update**

Second round was launched Jan 12th. We have \$850 to award. We will begin reviewing and warding applications on Fridays Feb 5th. If funds remain after this review we will continue to accept applications and do a final review on MArch 5th. So far we have 6 applications.

### **Liz: School gardens**

Thanks to the Mansfield's for coordinating some clean up and mulching in January. Thanks to the O'Keefe's who are going to work on some repairs in the Kindergarten garden in the coming months

### **Liz: Together We Soar Week planning update**

Forest Views annual Disability and Inclusion Awareness week will go on virtually March 15th-19th. Thanks to our Soar committee. They are working in conjunction with our school counselors to provide teachers with materials to promote understanding and inclusion during this week.

### **Neil Clay: Principal Update**

-Virtual Open house for new students

January 28 and February 2

-Forest View Town Halls

By grade level

Six (6) nights in February

Felicia Sledge: Should have dates set and posted this week. Parents will be asked to submit questions a head of time as well as any comments or concerns. Spread the word! We miss seeing parents and want the Town Halls to be heavily attended. We want parents to feel included in our process for the remainder of the year.

- Virtual Bedtime stories from around the world event

Kathleen Graves planning with Ms. Sprague

- This Wednesday at 6:30 p.m. "Extra Special Specials" This week's theme is Valentine's Day. All grades are welcome but it is mainly for K-2.

- Time capsule is being dug up and 5<sup>th</sup> grade "Time Travelers" will research what is in that time capsule and work to put together a new time capsule!

Save the date for future meetings:

- March 8th
- April 12th
- May/June TBD

**Meeting adjourned: 8:15 p.m.**

**ATTENDANCE**

Tony Patterson	Zack Mansfield
Brian Fannin	Adam Klein
Amy Dillon	Ashley Van Noppen
Barbara Goettsch	Dina Niblock
Elizabeth Agoranos	Emily Thrasher
Felicia Sledge	Lauren Formy-Duval
Glenda Narcisse	Jill Blalock
Kathleen Hill Graves	Kathleen Simpson
Katie Millet	Kimberly Mann
Liz Snyder	Neil Clay
Ryan Kempf	Sarah Miller
Stacy Lindsey	Stephen Sotolongo
Tracy Mansfield	Trisha Rostagni
Zachary Sennett	Silvia Samanez Larkin